



**THE DN WISDOM TREE**  
GLOBAL SCHOOL

Date: 15<sup>th</sup> March 2023

## **ADMISSION POLICY**

1. Announcement is made over the school notice board announcing the total number of seats available in Grades 3 and above and details of date/dates of form distribution and rules and regulations there in is declared. The notice informs parents about documents required on submission of forms.

A. Documents required are: -

i. Aadhar Card of Parents/Guardian (Attested Photocopy)

ii. Aadhar Card of Student (Attested Photocopy)

iii. Birth Certificate of Student (Attested Photocopy)

iv. Immunization Record (Attested Photocopy)

v. 10 Passport Size Photographs of Student attested by the parent.

vi. 2 Passport Size Photographs of Parents (Self Attested).

vii. Report Card from the previous school clearly showing promotion granted to the Grade admission is sought in.

vii. Documents for RTE Admittants-

1. Voter Id Card of Parent/Ration Card of Parent /Birth Certificate of child (If available)

2. Date/dates are given to parents during form submission telling them about the syllabus and the date of written admission test followed by an interview session with members of the school

admission team. The school admission committee is represented by Grade Mentor /Head-Mistress/Special Educator/Counsellor.

3.After scrutiny of the results the school notice board declares the list of students and the names of parents who are to contact the school office for admission procedure.

4. The Parameters of selection of the students are declared on the School Notice Board.( 1<sup>st</sup> List)

5.A second list may be declared depending on the vacancies available.

Office In-charge

Date: 15<sup>th</sup> March 2023